

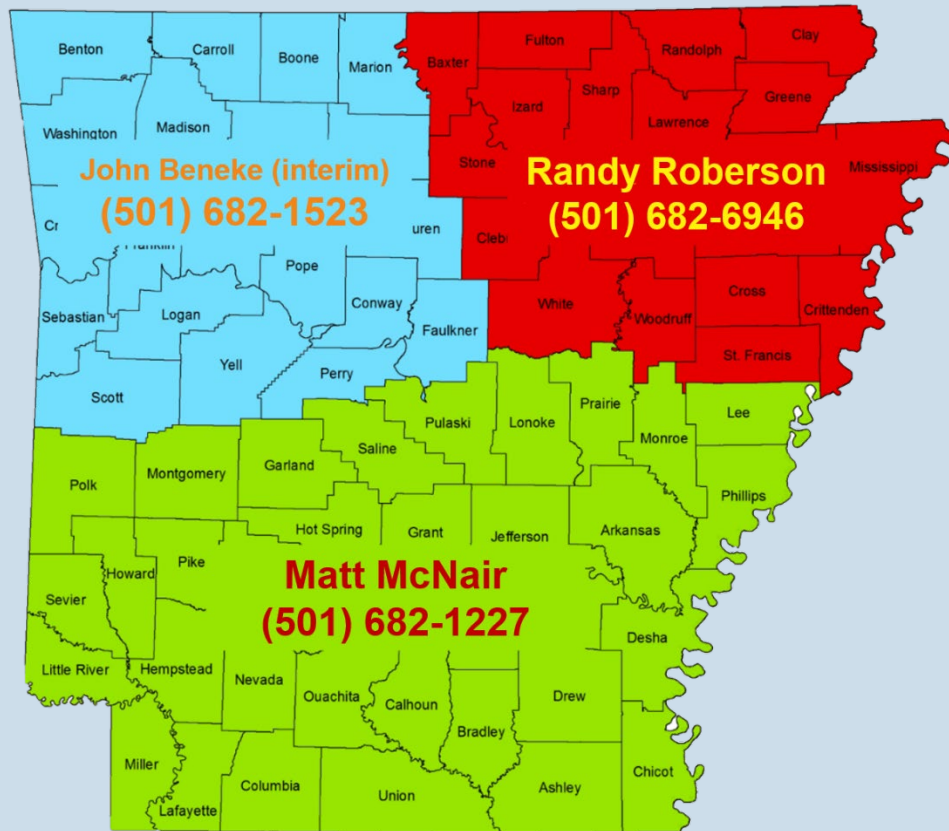
The best little grant workshop in
Arkansas,

or:

How I learned to stop worrying and
love the red tape.

Outdoor Recreation Grants Program

www.outdoorgrants.com



FUN Park Grants

50/50 Matching Grants

ATTENTION!
URGENT NOTICE FOR ALL APPLICANTS

The ongoing public health crisis (COVID-19/corona virus) may make public meetings unsafe. **DO NOT HOLD PUBLIC MEETINGS UNLESS PUBLIC HEALTH OFFICIALS DECLARE IT SAFE.**
Applicants will **NOT BE PENALIZED** if they choose not to hold a public meeting.

	MATCHING	FUN PARK
ELIGIBLE APPLICANTS	All cities and counties	Cities with <2,500 population, or, Unincorporated communities ¹
MAX AWARD	\$250,000	\$75,000
GRANT TYPE	50/50 Matching Grant	No Match
FUNDING	Grantee reimbursed up to 50% of eligible project costs	Grantee given 100% of grant before project begins
ELIGIBLE PROJECTS	Development of outdoor recreation facilities, or, Land acquisition	Development of most outdoor recreation facilities ²
ENGINEER FEES	Up to 12% of grant	Up to 12% of grant ³
ADMIN FEES	Up to 10% of grant	Up to 10% of grant

¹ Unincorporated communities must be sponsored by county government

² Excludes splash pads, restrooms, concession stands, etc.

³ Engineer required for FUN Park Grant

Frequently Asked Questions

How often can I apply for funding?

Matching: Each year

FUN Park: Each year

How often can I receive funding?

Matching: Each year

FUN Park: Once every five years

Can funding be used as a match for any other grant?

No.

What procurement guidelines do I follow?

Grantees are responsible for following procurement laws applicable to their local jurisdiction for bidding and purchases.

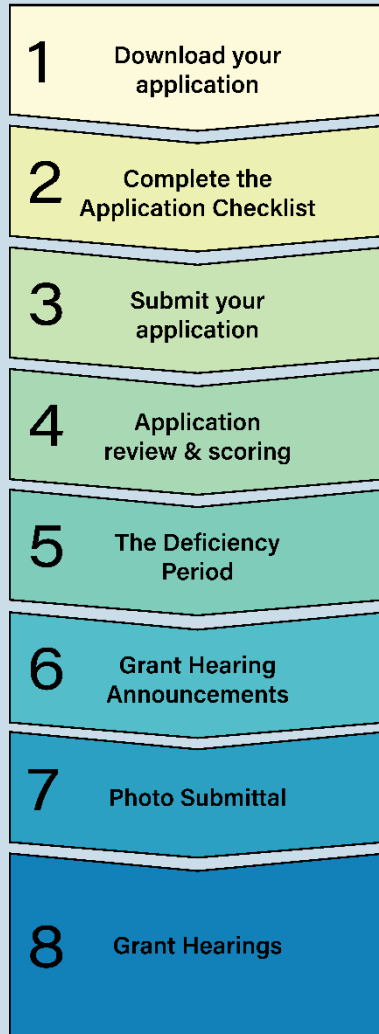
What accessibility guidelines do I follow?

All grant-funded facilities must be wheelchair accessible and open to the public at all reasonable hours of the day.

Can I change my project after I have received funding?

You may reduce your project's scope of work but cannot develop anything that was not included in the original application.

The Application Process



1. Access your application materials by visiting www.outdoorgrants.com.
2. Matching and FUN grants have different requirements. Some items are time sensitive.
3. All applications must be postmarked by August 28, 2020.
4. Project Officers review applications to ensure all required materials have been submitted. Applications are then scored appropriately.
5. If a required material was not submitted with application, the Applicant will be notified and given adequate time to correct any deficiencies. Initial application scoring is final and cannot be adjusted in the deficiency period.
6. Applicant will receive a letter indicating their score and whether they have been invited to the Grant Hearings.
7. Applicant must submit up to 10 photos of the project's site.
8. Applicant will present a 5-minute presentation in front of the Governor Appointed Outdoor Recreation Grants Advisory Committee

Important Dates to Remember

June 23	Last day to advertise a public meeting for maximum score
June 30	Last day to hold a public meeting for maximum score
	Last day to conduct community outreach for maximum score
	Last day to schedule a site visit for maximum score
August 27	Application Deadline
October 29	FUN Park Grant Hearings
October 30	Matching Grant Hearings

Required Materials

FUN Park Grant

1. Cover Sheet
2. Project Narrative
3. Estimated Project Cost
4. Proof of Land Control
5. City Council Resolution, or,
Quorum Court Order

Matching Grant

1. Cover Sheet
2. Project Narrative
3. Estimated Project Cost
4. SCORP Priority Assessment
5. Fund Source Assurance
6. City Council Resolution, or,
Quorum Court Order
7. Proof of Land Control
8. Site Location Map
9. Site Plan
10. Project Boundary Map

Required for Land Acquisition

Matching Grant

1. Letter of Intent to Sell or Donate
2. Deed of Proposed Acquisition
3. Commitment for Title Insurance*
4. Plan for Delayed Development**

*Commitment for Title Insurance is only required if the land to be acquired does not come with a warranty deed

** Plan for Delayed Development is only required if the application is to acquire land that will not be immediately developed

Required for Points

FUN Park Grant

1. Site Visit
2. Site Plan at Site Visit
3. Public Meeting
4. Letter from Licensed
Design Professional
5. Quotes for Estimated
Project Cost

Matching Grant

1. Site Visit
2. Site Plan at Site Visit
3. Public Meeting
4. Letter from Licensed
Design Professional
5. Community Outreach
6. Table of Contents
7. Parks Committee
8. Advanced Site Plan
9. Fund Source Assurance
10. Improved Barrier Free Access
11. Improved Play Equipment

Public Meeting Requirements

Advertising the Meeting

1. Advertise at least 7 days in advance
2. Select advertising method

Newspaper

- Proof of Publication
- Newspaper Clipping

Posted Notice

- Copy of Posted Notice
- List of Posting Locations

Holding the Meeting

1. Hold at a time and place convenient for the community
2. Submit minutes of the meeting
 - a) Include statements and suggestions from the general public
3. Submit a sign-in sheet
 - a) Indicate the name, address, and organizational affiliation (if applicable)

Community Outreach Requirements

This activity encourages applicants to engage with special interest groups and under-served persons in your community who may not attend a public meeting.

Advertising the public meeting does not count as community outreach.

In-Person Meetings

Social Media

Media Broadcast

Community Outreach Requirements

In-Person Meetings

1. Can hold multiple meetings per application
2. Must submit:
 - a) Name of group contacted
 - b) Date of contact or meeting
 - c) Sign-in or registration sheet
 - d) Minutes of meeting or notes of input received
3. Examples include:
 - a) Ethnic/racial minority groups
 - b) Persons with special needs
 - c) Senior citizens
 - d) School children

Community Outreach Requirements

Social Media

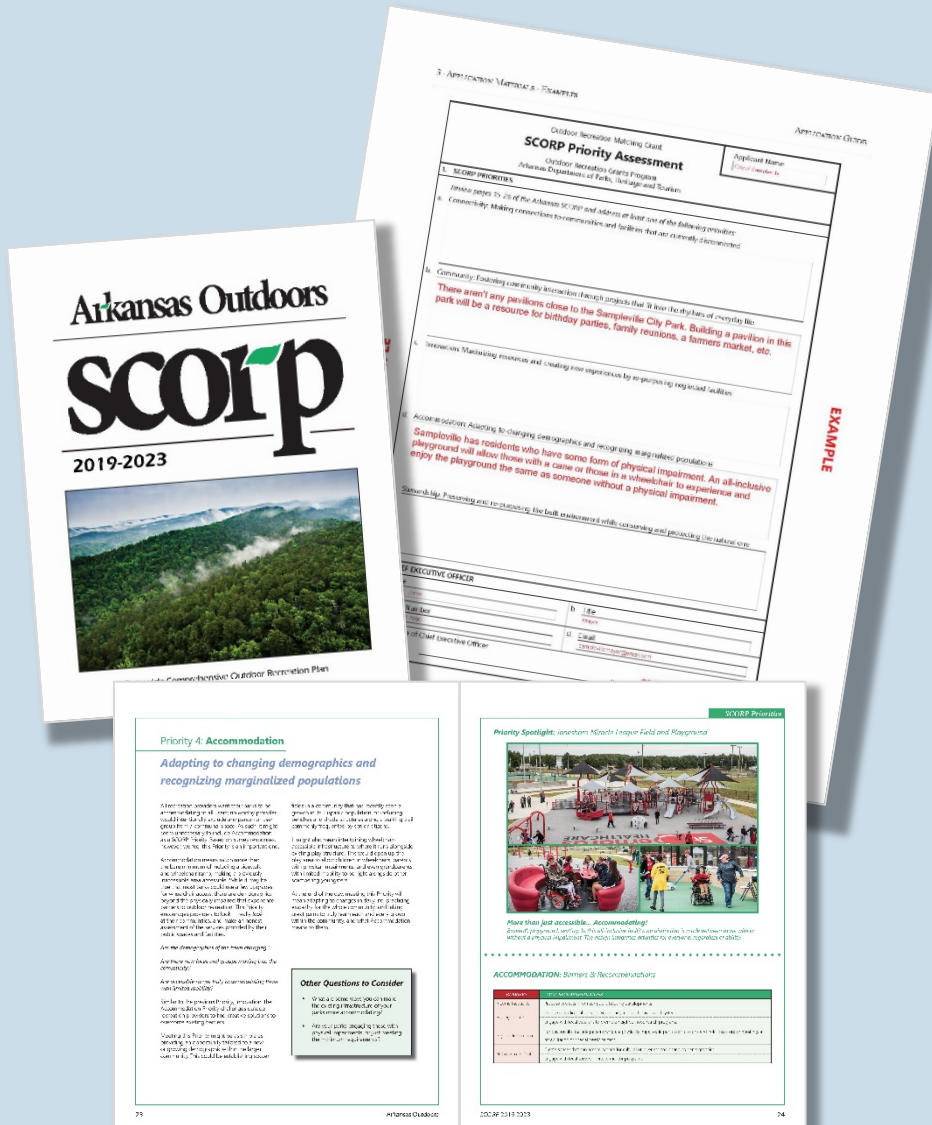
1. Can only be counted **once per application**
2. Must submit screenshot(s) of:
 - a) Name of posting organization
 - b) Date of posting
 - c) Content of post
 - d) Comments and responses, if any
3. Examples include:
 - a) Facebook
 - b) Twitter

Community Outreach Requirements

Media Broadcast

1. Can only be counted **once per application**
2. Must submit written statement from applicant's CEO certifying:
 - a) Type of media broadcast
 - b) Name of broadcasting organization
 - c) Summary of what was discussed
3. Examples include:
 - a) Radio
 - b) Television

SCORP Priority Assessment



The Statewide Comprehensive Outdoor Recreation Plan (SCORP) is a 5-year road map for improving outdoor recreation in Arkansas.

Applicants are encouraged to describe the way(s) in which their project meets one or more of the SCORP Priorities.

Responses in this category are only relevant to applicants who are invited to the Grant Hearings. The Committee may consider SCORP responses when making funding recommendations.

FUN Park Projects



Matching Grant Projects



